CCM

Jean M. Erhardt

Ms. Erhardt provides support to the corporate workgroup, including formation of entities, preparation of corporate bylaws, limited liability company operating agreements, and professional licensing registrations. She maintains all entity records, prepares general corporate and transaction documents, reviews, compiles and organizes due diligence materials, and manages transaction closings.

EDUCATION

- Paralegal Certificate, MacCormac Junior College, Elmhurst, IL
- Practical Approach to Domestic and Foreign Patent, Trademark, Trade Secret and Copyright Documentation Program, John Marshall Law School Center for Intellectual Property Law
- CLE courses, including several Education Conferences presented biannually by the Illinois Paralegal Association

RECOGNITION, AFFILIATIONS & MEMBERSHIPS

- Outstanding Paralegal Award, MacCormac Junior College
- Member, Illinois Paralegal Association
- Board of Advisors, College of DuPage Paralegal Program

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Practice Areas

Commercial Real Estate

Banking & Secured Lending

Corporate Counseling and Mergers & Acquisitions