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# Careers

## Attorney Positions

There are no open attorney positions at this time.

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## Staff Positions

### Legal Secretary

*Young Moore and Henderson is looking for a full-time legal secretary with at least two years of litigation experience for our medical malpractice section. Medical malpractice experience is desirable but not required. Successful candidate will have strong work ethic and excellent communication skills. Responsibilities include but are not limited to transcription, drafting correspondence and pleadings, scheduling for attorney/clients/witnesses, electronic file maintenance, e-filing, preparing trial notebooks and other trial documents, billing. Firm offers exceptional benefits and a great work environment. Please send resume and cover letter to [hr@youngmoorelaw.com](mailto:hr@youngmoorelaw.com).*

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Inquires may be sent to [HR@youngmoorelaw.com](mailto:HR@youngmoorelaw.com).

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## CONTACT US

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